How can I save a "pen and ink" signature on my computer so I can paste it into a Word document? This is an important part of my quest to be paperless. Thanks.

Write out a number of signatures. Pick the best one and scan it into your computer. Turn the file into a jpg and then insert it into documents whenever you wish. If you want to be a real techie, covert it into whatever Word's native file format is and make it clip-art. Makes it slightly easier to deal with inside of Word. I recommend naming the file with either several zeros or a zero one in front of it, that way it comes up first in the file list when you go looking for it.

Good luck,

Frank J. Kautz, Massachusetts

Better still is to have your own signature font. A client created one for me years ago, and for electronic documents I just use a capital "A" in my "MAKSignature" font, which produces a perfect signature at 72 points. The reason this is better: it is a vector graphic, so there is no pixelation.

Here's an online resource for that: <u>http://www.sigfont.com/</u>

(I also have a GIF signature I use for PDFs. By the way, you need a signature to be PNG or GIF, because JPG does not support a transparent background.) Michael A. Koenecke, Texas

True, I forgot about the transparent background. I made mine a decade or so ago and it has been a wpg file for a long time.

Frank J. Kautz

Good point. I was going to suggest that you'd want it to be a vector graphic, with a transparent background. The good thing with the vector, too, is that you should be able to resize it without losing resolution, though I'm not sure why you'd ever need to resize a signature.

Ryan Phillips, South Carolina

The reason you have to resize a signature is pixels: ordinarily you'd scan your signature at 200-300 dpi, which may or may not coincide with the document you are using it in. I found I had to shrink mine to get it the right size to insert to PDFs. Sure, it looks fine, but the font looks better. Michael A. Koenecke I like this article on the creation of a digital signature from the productivity501 site:

http://www.productivity501.com/how-to-create-a-scanned-signature/357/

HTH and TGIF!!!

-- NotanAtty--

Andrea Cannavina

Years ago, I created a signature file by awkwardly writing my signature with the mouse and saving it. It may be easier with a notebook using the glide-y thing. I inserted it as an image into my signature block in WordPerfect, and use it WP documents as needed. The image doesn't work for forms that need a signature.

Miriam N. Jacobson, Pennsylvania

Scan the signature, save as .TIF, crop to desired size. Now you can use it anywhere, but this is a good place to begin for creating a PDF stamp of your signature (see archives for how to discussion). David Masters, Colorado

A plus sign "+" works great too for keeping a file at the top of an alpha-sorted list. Tim

TG.Ackermann

That process seems to require Adobe Illustrator...not a free program.

Tom Simchak, Texas

I signed my name to a piece of paper then scanned it as a PDF. I use the snapshot function to capture it and paste into word documents. By clicking on the image, you can adjust the size.

Jaconda Wagner, Maryland

FIRST, As you see there are many ways. TIP make model 3 or more times oversize--in blue. Use marker so the line weight is proportionate. When you save the sig, reduce it to appropriate size. The result will be very sharp image.

SECOND, rather that "poke" the sig each time its needed, imbed it in your letter and fax templates. For pleadings, I create a Case Template that includes the case style and the Cert of Service, both as a table. The sig in imbedded in Cert. That way you can do most pleadings from the template and copy either table--Style or Cert.--with sig in the table. Finally, insert your case id some where in either table. If your envelopes also have case id, you can easily assemble mailings with confidence everything goes in right envelope. Can be very help full if you have lots of cases with same oc or same parties.

You can print an "original" in color, but I stopped that years ago. VERY RARELY, you may encounter a clerk who challenges the "original." I can handle that under our electronic sig. statute.

LAZY ARE ME.

John Page, Florida

Regarding Adobe Illustrator not being free, you should check out Inkscape (<u>www.inkscape.org</u>). It's a free open source program that is basically the same as Illustrator. For a free program instead of Adobe Photoshop, check out GIMP (<u>www.gimp.org</u>). I've created all kinds of stuff in both; they're close to on par with the full service Adobe products.

T. Ryan Phillips