

# Popular Threads on Solosez

## Virtual Office - Spanish Speaking Receptionist

My office is getting so many phone calls and I don't have anyone to screen them. I am wanting to have a virtual receptionist to screen the phone calls, but s/he must speak Spanish. I would really love someone local, so they could give directions to the office. Does anyone have any suggestions or any experience with virtual receptionist, good, bad or otherwise?

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I'm looking for the same thing, actually.

Tabitha A. Serrano, Texas

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One of the virtual reception services we were strongly considering (Alert Communications) advertises Spanish-speaking reception services. See these two links: <http://www.spanish-answering-services.com/> and <http://www.attorneyanswerservices.com/>. They were very responsive to our request for information via email. I sent a quick email to our Ruby rep to see if they offered the same and she's usually good about responding promptly.

Brenda Griffin, Legal Assistant, Texas

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I need something similar. Vietnamese. was thinking of just hiring someone and forwarding my VOIP phone to them when I can't answer (my Viet is just barely good enough, but good enough).

Right now my dad (who does not need money and is not unemployed but wants to stay relevant in the office world) is clamoring for the job.

Joseph Dang, California

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Your Vietnamese sounds like my Spanish. My dad is also clamoring for the job. I can't afford a real bilingual legal assistant at this point. Also I do pretty well communicating with Spanish speaking clients. I've been doing a pro bono guardianships for Spanish speakers lately. I'd like some more Spanish speaking clients.

Tabitha A. Serrano

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I just got lucky. Both receptionists at the Regus office where I have mine happen to be bilingual, and they are great with English and Spanish speaking clients. I hope they love their job and stay there forever.

Ignacio Pinto-Leon, Texas

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Not an option with Ruby, but is with Alert Communications.

Toni G. Warder, Texas